

BY – LAWS

OF

_____ Aerie No. _____, Fraternal Order of Eagles, instituted by authority of the Grand Aerie of the Fraternal Order of Eagles.

This Aerie was instituted on the _____ day of _____ in the year of _____.

This Aerie was Incorporated under the laws of the State of _____ on _____.

MEETINGS

Section 1.1 The meetings of this Aerie shall be held on _____ at the hour of _____:____. M. The place of the meeting shall be _____
(Street Address, City, State, and Zip Code) _____

Section 1.2 Special meetings shall be held in conformity with Section 72.2 of the Statutes for Local Aeries, or Laws amendatory thereof.

NOMINATION AND ELECTIONS

Section 2.1 The annual nomination, election and installation of Officers shall be as provided in Sections 91.1 to 91.7 of the Statutes, F.O.E., or Laws amendatory thereof. **This excludes Section 91.1(a) and (b) unless specifically approved in the Aerie By-Laws.** Vacancies in office shall be filled as provided in Section 92.1 of the Statutes, F.O.E. or Laws amendatory thereof.

Section 2.1 (a) This Aerie hereby adopts the latest version of the “Model Election Rules” to answer possible questions that may arise during nominations and election. _____ Yes. _____ No.

Section 2.2 The office of Worthy Conductor shall be filled each year by: Election _____ **OR** appointment by the Worthy President _____.

Section 2.3 ELECTION OF AERIE OFFICERS. **(Adopt one provision only, circle either “a” or “b”).**

Section 2.3 (a) The election of officers shall be by PRINTED BALLOT **during the Aerie meeting.**

Section 2.3 (b) The election of officers shall be **conducted with the polls** opening at _____ .M. and closing at _____ .M.

Section 2.4 Tellers shall be appointed by the Worthy President. (Presiding Officer)

Section 2.5 The term of office of the Secretary of this Aerie shall be for _____ years.

Section 2.6 The term of office of the Treasurer of this Aerie shall be for _____ years.

Section 2.7 There shall be _____ elected Trustees, and they shall be elected for a term of _____ years each.

Section 2.7 (a) In addition to the _____ elected Trustees, the Junior Past Worthy President, while serving as such, **(shall) (shall not)** serve as a member of the Board of Trustees of this Aerie.

Section 2.7 (b) In addition to the _____ elected Trustees, the Secretary of this Aerie, while serving as such, **(shall) (shall not)** serve as a member of the Board of Trustees of this Aerie.

Section 2.7 (c) The Secretary of this Aerie **(shall) (shall not)** serve as the Secretary of the Board of Trustees of this Aerie and receive for such services, the compensation as provided for in these By-Laws in addition to the per capita compensation as provided for in these same By-Laws.

Section 2.8 The office of Outside Guard has been abolished. _____ Yes. _____ No.

AERIE MEMBERSHIP

Section 3.1 The fee for membership by initiation shall be \$ _____.

Section 3.1 (a) The fee for re-enrollment shall be \$ _____.

Section 3.2 The minimum age that members will be accepted into this Aerie will be _____ years of age on the date of initiation.

Section 3.3 The method used by this Aerie to accept all candidates for membership shall be elected by majority vote of those members present and voting by secret ballot.

Section 3.4 Non-Beneficial Life Membership Cards **(may) (may not)** be granted to members of this Aerie. The fee for such Non-Beneficial Life Membership shall be \$ _____. (Must be at least **\$250.00**)

Section 3.4 (a) The Per-Capita Tax for the Life Member shall be paid by the Aerie _____ **OR** the Life Member _____. (SELECT ONE)

Section 3.5 Any qualified member **(may) (may not)** make application for a "Golden Age Eagle" Membership.

Section 3.5 (a) The Per-Capita Tax for the "Golden Age Eagle" member shall be paid by the Aerie _____ **OR** the Golden Age Eagle member _____. (SELECT ONE)

FUNDS

Section 4.1 The following funds are hereby established for this Aerie:

- | | |
|----------------------|----------------------|
| (a) The Benefit Fund | (b) The General Fund |
| (c) _____ | (d) _____ |
| (e) _____ | (f) _____ |

Section 4.2 By resolution the Aerie shall designate some banking institution in which each of the funds shall be deposited.

DUES

Section 5.0 All dues shall become due on **May 31st** of each year.

Section 5.1 Dues of Beneficial Members shall be \$ _____ per year **(must be enough to cover all Grand Aerie and State per capita taxes)**, payable in advance.

Section 5.2 Dues of Beneficial Members shall be divided annually among the various funds as follows:

- (a) Benefit Fund \$ _____ **(must include current Grand Aerie and State per capita taxes)**.
(b) General Fund \$ _____.
(c) _____. (d) _____.

Section 5.3 Dues of Non-Beneficial Members shall be \$ _____ per year, **(must be enough to cover all Grand Aerie and State per capita taxes)**, payable in advance.

Section 5.4 Dues of Non-Beneficial Members shall be divided annually among the various funds as follows:

- (a) Benefit Fund \$ _____ **(must include current Grand Aerie and State per capita taxes)**.
(b) General Fund \$ _____.
(c) _____. (d) _____.

Section 5.5 Dues of Dual Members shall be \$ _____ per year, payable in no event for a period longer than the period for which the member has paid his dues in advance in his original Local Aerie. **(This section must be completed)**.

Section 5.6 Dues of Dual Members shall be divided annually among the various funds as follows:

- (a) Benefit Fund \$ _____. (b) General Fund \$ _____.
(c) _____. (d) _____.

DUTIES OF OFFICERS

Section 6.1 Upon having received due notice of a member being in dire circumstances, the Worthy President may provide temporary financial aid to said member, not to exceed the sum of \$ _____ to be paid from the _____ Fund. (Must be **General** or **Social** Fund)

Section 6.2 If any officer absents himself from _____ consecutive meetings of this Aerie, or duly called or stated officers' meetings or trustees' meetings, or any combination thereof, so long as they are consecutive, without being excused by a vote of the Aerie in regular session, the office of such officer so absenting himself shall be declared vacant by the presiding officer.

Section 6.3 House Rules governing the premises and the conduct of members thereon shall be adopted by this Aerie, and such House Rules as adopted shall at all times be posted in a conspicuous place in the Aerie premises. House Rules shall be adopted and amended in the same manner as the By-Laws of the Aerie.

**OPTIONAL
PROVISIONS "A" BENEFIT PAYMENTS
IF PROVISIONS "A" ARE ADOPTED. DO NOT ADOPT PROVISIONS "B"**

DISABILITY BENEFITS

Section 7.1A Every member having been initiated into this Aerie, prior to his having passed his 50th birthday and paying the amount of dues as set forth in Section 5.1 of these By-Laws and is otherwise qualified to receive sick and/or disability benefits, subject to all the provisions, limitations and prohibitions contained in Sections 115.1 to 115.6 of the Statutes, F.O.E., or Laws amendatory thereof, which Sections above referred to are made a part hereof, shall receive as follows:

- (a) For the first week of his disability after notice to the Worthy President or Secretary, nothing.
- (b) At the rate of \$ _____ per week for the next _____ weeks, should such disability so long continue.

FUNERAL BENEFITS

Section 8.1A On the death of a member having been initiated into this Aerie prior to having passed his 50th birthday and paying the amount of dues as set forth in Section 5.1 of these By-Laws, and entitled to funeral benefits, and subject to all the provisions, limitations and prohibitions contained in Section 115.3 to 115.6 of the Statutes, F.O.E., or Laws amendatory thereof, which Sections above referred to are made a part hereof, the sum of \$ _____ shall be paid.

Section 8.2A On the death of a member having been initiated into this Aerie after having passed his 50th and before reaching his 55th birthday, and has paid the amount of dues as set forth in Section 5.1 of these By-laws, subject to all the provisions, limitations and prohibitions contained in Sections 115.3 to 115.6 of the Statutes, F.O.E., or laws amendatory thereof, which Sections above referred to are made a part hereof, the sum of \$ _____ shall be paid.

**PROVISIONS "B" BENEFIT PAYMENTS
IF PROVISIONS "B" ARE ADOPTED. DO NOT ADOPT PROVISIONS "A"**

DISABILITY BENEFITS

Section 7.1B This Aerie does not pay benefits for any sickness or disability.

FUNERAL BENEFITS

Section 8.1B On the death of a member having been initiated into this Aerie prior to having passed his 55th birthday and paying the amount of dues as set forth in Section 5.1 of these By-Laws, and entitled to funeral benefits, and subject to all the provisions, limitations and prohibitions contained in Section 115.3 to 115.6 of the Statutes, F.O.E., or Laws amendatory thereof, which Sections above referred to are made a part hereof, a funeral benefit, in accordance with the following schedule, subject to the number of years of LAST GOOD STANDING MEMBERSHIP will be paid:

If death occurs in the first year.....	\$150.00
Second year	\$175.00
Third year.....	\$200.00
Fourth year.....	\$225.00
Fifth year.....	\$250.00
Thereafter.....	\$250.00

DECEASED MEMBER TRIBUTE

Section 8.2 On the death of a member, the Aerie shall provide a suitable floral or other form of tribute, cost not to exceed the sum of \$ _____ to be paid from the _____ Fund. (Must be **General** or **Social**)

SALARIES

Section 9.1 For the faithful performance of his respective duties, the Worthy President shall receive the sum of \$ _____ per annum, payable _____. (annually, semi-annual, quarterly, monthly)

Section 9.2 For the faithful performance of his respective duties, the Worthy Vice-President shall receive the sum of \$ _____ per annum, payable _____. (annually, semi-annual, quarterly, monthly)

Section 9.3 For the faithful performance of his secretarial duties, the Secretary shall receive **a per capita compensation**, payable _____, (annually, semi-annual, quarterly, monthly) and based upon the number of members who are in good standing and who are not more than **one month** in arrears as follows, _____ (cents, dollars) per month, per member.

Section 9.4 For the faithful performance of his duties, the Treasurer shall receive \$ _____ per annum, payable _____. (annually, semi-annual, quarterly, monthly)

Section 9.5 For the faithful performance of his and their duties, each Trustee shall receive \$ _____ per annum, payable _____. (annually, semi-annual, quarterly, monthly)

Section 9.6 For the faithful performance of his duties as Secretary of the Board of Trustees, the Secretary of the Aerie shall receive the sum of \$ _____ per _____ (annum, semi-annual, quarter, month, week, meeting) in addition to his per capita compensation.

Section 9.7 For the faithful performance of his duties the Aerie Auditor shall receive not in excess of \$ _____ per annum, payable _____. (annually, semi-annual, quarterly, monthly)

Section 9.8 The salary of the Aerie Auditor and Aerie officers shall not be paid until such time as the duties required of them by the Laws of the Order and the By-Laws of this Aerie have been fulfilled, and all reports then due have been completed, presented and transmitted to those entitled to receive them.

Section 9.9 The salary of all Aerie Employees shall be fixed by the Board of Trustees and not to exceed the maximum amounts shown below. **(Must meet all Minimum Wage Laws)** **List all employee positions along with their maximum salaries and hours worked.**

Section 9.10 Whenever the Aerie, by properly adopted resolution, sends its accredited representatives to the Grand Aerie Convention, the State or Provincial Aerie Convention, Zone Conference, District Meetings, Officers' or Committee Meetings, Conference or School, they may be allowed as their expenses not to exceed \$ _____ per day while going to, returning from and while in attendance at the sessions, their registration fee, transportation to and from the sessions by the most direct route equaling actual rail fare plus pullman, Bus or Airplane fare. If traveling by automobile _____ cents per mile, round trip.

OFFICERS' BONDS

Section 10.1 The Worthy President, Worthy Vice-President, Secretary, Treasurer, each Trustee and other employees or volunteers of the Aerie who handle moneys of the Aerie shall each give a surety bond conditioned on the faithful performance of their duties. The Bond to be purchased by the Aerie in the amount based on the ANNUAL GROSS RECEIPTS of the Aerie as selected from the following schedule:

PLEASE CIRCLE CLASSIFICATION NUMBER THAT APPLIES TO YOUR AERIE BASED ON ANNUAL GROSS RECEIPTS.

Classification Number

- | | | |
|----------|-------------------------|------------------------------------|
| (1)..... | under \$10,000.00..... | minimum amount of Bond \$ 1,500.00 |
| (2)..... | under \$20,000.00..... | minimum amount of Bond \$ 3,500.00 |
| (3)..... | under \$40,000.00..... | minimum amount of Bond \$ 6,500.00 |
| (4)..... | under \$60,000.00..... | minimum amount of Bond \$10,000.00 |
| (5)..... | \$60,000.00 and up..... | minimum amount of Bond \$13,500.00 |

Section 10.2 No officer, employee or volunteer shall be permitted to assume or discharge the duties of his office or employment or volunteer until bonded and a copy of the bond or policy is forwarded to the office of the Grand Worthy President and shall be enforced under Section 82.1(b) of the Statutes.

MILITARY SERVICE RECEIPT

Section 11.1 Upon a vote of the Aerie in regular meeting, there may be issued to any member in good standing, who is in the Military Service, a Military Service Receipt. When such Receipt has been issued, such member, during his term of Military Service and for thirty (30) days thereafter, shall not be obligated to pay dues to the Aerie but shall be carried on the rolls of the Aerie as a member in good standing.

Section 11.2 Beneficial Members holding a Military Service Receipt shall be entitled to: (Note: Strike out sections not applicable)

- (a) NO DISABILITY OR FUNERAL BENEFITS
- (b) FUNERAL BENEFITS ONLY
- (c) ALL BENEFITS PAYABLE TO BENEFICIAL MEMBERS

INTERNAL UNITS

Section 12.1 In accordance with Section 116.1 of the Statutes, this Aerie hereby authorizes the organization of the following Internal Unit(s), which shall be subject to the control of the Local Aerie, Constitution and Statutes, and to the Rules and Regulations of the Grand Aerie. (A copy of all Internal Units' By-Laws that have been approved by the Local Aerie shall be submitted to the Grand Secretary for record keeping purposes only).

Authorized Internal Units (such as Past Presidents' Club, R.E.A.C., Eagle Riders, etc.) are as follows:

Section 12.2 Rules governing these authorized Internal Units shall be: _____

MISCELLANEOUS

Section 13.1 In appreciation of services rendered by the retiring Worthy President, the Aerie may, by resolution adopted by the Aerie, present some suitable gratuity to the retiring Worthy President, at a cost not to exceed the sum of \$ _____ to be paid from the _____ Fund. (**General** or **Social**)

Section 13.2 Where the Constitution and Statutes of the Fraternal Order of Eagles, the Rituals, and the By-Laws do not cover or control, then Roberts' Rules of Order, (revised) shall govern the actions and deliberations of this Aerie.

BY-LAWS COMMITTEE: _____
(signatures) _____

Proposed at regular meeting held this _____ day of _____ 20____.

Second reading at regular meeting held this _____ day of _____ 20____.

Adopted at regular meeting held this _____ day of _____ 20____.

Attest: _____
SECRETARY WORTHY PRESIDENT

SEAL OF
AERIE

.....

Approved this _____ day of _____, 20____.
(DO NOT WRITE ON THE ABOVE LINE, GRAND SECRETARY USE ONLY!)

GRAND SECRETARY, FRATERNAL ORDER OF EAGLES

Revised: July 2024